

PRIVACY POLICY
[GDPR Article 13¹]

concerning data processing in relation to the international conference organised by the Public Procurement Authority of Hungary on 22 September 2025

1.) Name and contact details of the data controller:

Name: Public Procurement Authority of Hungary
Seat: H-1026 Budapest, 5 Riadó utca

2.) Contact details of the data protection officer:

Name: Tamás Attila Cseh data protection officer
Email: dpo@kt.hu

3.) Categories of the personal data processed, the purpose of the planned processing of the personal data and the legal basis of the data processing:

3.1. Data processing concerning conference speakers

Categories of the personal data processed	Purpose of the planned processing of the personal data	Legal basis of the data processing
Name, image, job position, name of the represented entity, contact details (email and/or phone number), title of the presentation in terms of conference speakers; furthermore, pursuant to Government Decree No. 479/2023 (31 July) on the mandatory public procurement training of state public procurement consultants, the data	- Keeping contact with the speaker. - In the framework of conference organisation (advertising), the Public Procurement Authority provides information to the public on the name,	Article 6 (1)e) of the GDPR, considering: Article 187 (2)l) of Act CXLIII of 2015 (PP Act) pursuant to which the Public Procurement Authority

¹ In terms of processing the data collected from, originating from the person/s concerned.

<p>stipulated in the “speaker CV form” disclosed by the speaker, as person concerned [personal data (name, birth name, place and date of birth), contact details (mailing address, e-mail address), higher education qualifications, academic degree(s), presentation of teaching activities, previous and current jobs, jobs and positions, major study visits, secondments (if relevant for public procurement professional experience), major publications, role in training / subject to be taught] as published by the Ministry of Administration and Regional Development/the minister responsible for public procurement.</p>	<p>position, and image, title of the presentation of the speaker and about the entity represented.</p> <ul style="list-style-type: none"> - The Public Procurement Authority intends to accredit the conference as a professional training based on Government Decree No. 479/2023 (31 October) (training accreditation) by the Minister responsible for public procurement in order to enable the participants to obtain a training score for participation. In order to have the conference accredited, the Public Procurement Authority will send the data provided by the speaker to the department of the Ministry of Administration and Regional Development responsible for training accreditation in the "speaker's CV form" published by the Minister responsible for public procurement. - In order to inform the public about the event, the Public Procurement Authority or the Press officers may take photos and video recordings (appearing as individuals or in groups) of the attendees of the conferences of the Public Procurement Authority. Photographs and video recordings of the conference may be published on the website and in the annual report of the Public Procurement Authority in the framework of news and reports on the conference. 	<p>organizes conferences to raise awareness of public procurement rules.</p>
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3.2. Data processing concerning conference participants who require training scores for their participation

Categories of the personal data processed	Purpose of the planned processing of the personal data	Legal basis of the data processing
<p>Personal identification pursuant to Article 2(2c) of Government Decree No. 479/2023 (31 October) (name, birth name, place and date of birth, name of mother),</p>	<p>- The Public Procurement Authority intends to accredit the conference as a professional training based on Government Decree No. 479/2023 (31 October)</p>	<p>Article 6 (1)e) of the GDPR, considering:</p>

<p>application and contact details (email), registration number (if relevant), EKR username, signature on the attendance sheet, image, data required for invoicing the fee in connection with the payment of the participation fee (name, address, bank account number, tax number.</p>	<p>(training accreditation) by the Minister responsible for public procurement in order to enable the participants to obtain a training score for participation.</p> <ul style="list-style-type: none"> - The purpose of data processing concerning applicants and participants is keeping contact, registration, entry into the conference venue; furthermore, in terms of participants requiring training score, that the Public Procurement Authority complies with its obligation set out in Government Decree No. 479/2023 (31 October), including the performance of contact keeping and registration tasks related to application for training; additionally, the keeping of an attendance sheet certifying participation in the training and sending it to the Minister responsible for public procurement. - In addition to the above, the purpose of data processing is also to follow the number of registered participants compared to the capacity of the venue, also to prepare statistics based on relevant data. - In order to inform the public about the event, the Public Procurement Authority or members of the press may take photos and video recordings (appearing as individuals or in groups) of the attendees of the conferences of the Public Procurement Authority. Photographs and video recordings of the conference may be published on the website and in the annual report of the Public Procurement Authority in the framework of news and reports on the conference. - Participation at the conference is subject to a fee, the Public Procurement Authority will send those registering an invoice requesting payment of the fee. 	<ul style="list-style-type: none"> - Article 187 (2)l) of Act CXLIII of 2015 (PP Act) (pursuant to which the Public Procurement Authority organizes conferences to raise awareness of public procurement rules.), furthermore, - Article 2(5) of Government Decree No. 479/2023 (31 October) pursuant to which the Public Procurement Authority as training entity compiles the registration data of the candidates on a separate form during the applications for training and keeps an attendance sheet for the participants in the accredited trainings and sends these documents to the minister responsible for public procurement within ten days after the training.
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3.3. Data processing concerning conference participants who do not require training scores for their participation

Categories of the personal data processed	Purpose of the planned processing of the personal data	Legal basis of the data processing
<p>Data required for application, contact keeping and participation: name and email, image; data necessary for invoicing in terms of the payment of the conference fee (name, address, bank account number, tax number).</p>	<ul style="list-style-type: none"> - The purpose of data processing concerning applicants and participants is keeping contact, registration. - In order to inform the public about the event, the Public Procurement Authority or members of the press may take photos and video recordings (appearing as individuals or in groups) of the attendees of the conferences of the Public Procurement Authority. Photographs and video recordings of the conference may be published on the website and in the annual report of the Public Procurement Authority in the framework of news and reports on the conference. - Participation at the conference is subject to a fee, the Public Procurement Authority will send those registering an invoice requesting payment of the fee. 	<p>Article 6 (1)e) of the GDPR, considering:</p> <ul style="list-style-type: none"> - Article 187 (2)l) of Act CXLIII of 2015 (PP Act) (pursuant to which the Public Procurement Authority organizes conferences to raise awareness of public procurement rules), furthermore, - Article 2(5) of Government Decree No. 479/2023 (31 October) (pursuant to which the Public Procurement Authority as training entity compiles the registration data of the candidates on a separate form during the applications for training and keeps an attendance sheet for the participants in the accredited trainings and sends these documents to the minister responsible for public procurement within ten days after the training.

3.4. Data processing concerning other conference participants

Categories of the personal data processed	Purpose of the planned processing of the personal data	Legal basis of the data processing
The image of the person concerned.	In order to inform the public about the event , the Public Procurement Authority or members of the press may take photos and video recordings (appearing as individuals or in groups) of the attendees of the conferences of the Public Procurement Authority. Photographs and video recordings of the conference may be published on the website and in the annual report of the Public Procurement Authority in the framework of news and reports on the conference.	Article 6 (1)e) of the GDPR, considering: Article 187 (2)l) of Act CXLI of 2015 (PP Act) pursuant to which the Public Procurement Authority organizes conferences to raise awareness of public procurement rules.

4.) Addressees of personal data, the categories of the addressees²:

The target audience and audience of the conference:	Concerning the name and position of the speakers, the name of the entity represented by the speaker, the title / topic of the presentation.
The minister responsible for public procurements:	Concerning registration data under Article 2(5) of Government Decree No. 479/2023 (31 October), as well as data included in the attendance sheet.
The minister responsible for public procurements:	Concerning the data provided by the speaker as person concerned in the “speaker CV form” published by the minister.

Employees of the Public Procurement Authority participating in the organization of a conference, who are not considered to be addressees pursuant to Article 4, point 9 of the GDPR, are also entitled to have access to personal data.

5.) Data transfer to third countries or to an international organisation:

² In the given case, if applicable.

Data will not be transferred to a third country or to an international organization by the Public Procurement Authority.

6.) Additional information:

a) Duration of data management, or, if this is not possible, the criteria for determining this period:

The Public Procurement Authority manages the data of those who are concerned, both regarding speakers and the audience until **31 October 2025**, except for the photographs taken. Photographs of the conference may be used in the 2024 annual report of the Public Procurement Authority, therefore photographs of the conference will be managed by the Public Procurement Authority until **31 July 2026**. Photographs as part of the annual report are publicly archived.

b) Information on the rights of the data subjects:

The data subject has the following rights in relation to the data processing:

<i>Right to information:</i>	The data subject has the right to know the essential circumstances of the processing of his / her personal data, as detailed in Article 14 of the GDPR, which the Public Procurement Authority will facilitate by providing this information.
<i>Right of access:</i>	The right of access entitles the data subject to be informed whether his or her personal data have been processed by the Public Procurement Authority, in which case he or she has the right to actually access the personal data processed by the Public Procurement Authority and to receive information on those listed in Article 15 of the GDPR (as included already in the Privacy Policy).
<i>Right to rectification:</i>	The person concerned may request the correction of inaccurate personal data will be corrected or the completion of incomplete personal data.
<i>Right to restrict data processing:</i>	The data subject may request the Public Procurement Authority to restrict the data processing through the contact details provided in point 2) if: <ul style="list-style-type: none"> - he/ she disputes the accuracy of his/her personal data, - he/she considers that the processing of personal data is unlawful and requests that the processing of your personal data be restricted instead of being deleted, - the processing of personal data by the Public Procurement Authority is no longer necessary, but the person concerned requests it in order to submit, enforce or protect legal claims;

	<p>- the data subject objected to data processing in line with Article 21 (1) of the GDPR; in such case restriction applies for a period until it will be determined whether compelling legitimate grounds of the data controller override the interests of the data subject.</p> <p>In such a case, the Public Procurement Authority must block the personal data, for example by temporarily transferring the personal data to another data management system, terminating the user access to the data, or temporarily removing the data, with which no data processing operation can be performed. The restriction does not eliminate completely the Public Procurement Authority's control over personal data.</p> <p>In the event of a restriction, except for storage, personal data may be re-processed only with the consent of the data subject, in order to bring legal proceedings, to exercise or defend legal claims or to protect the rights of other natural or legal persons, or due to the important public interest of the EU or a Member State.</p> <p>All recipients to whom or with whom the personal data have been communicated shall be informed of the data processing restriction.</p> <p>The Public Procurement Authority shall inform the data subject in advance of the lifting of the restriction on data processing.</p>
<p><i>Right to object:</i></p>	<p>The data subject may object to the processing of his or her personal data at any time through the contact details provided in point 2) if:</p> <ul style="list-style-type: none"> - processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Public Procurement Authority or in the legitimate interests of the Public Procurement Authority or of a third party; - personal data are processed for research or statistical purposes. <p>The Public Procurement Authority may no longer process personal data in the event of a data subject's objection, it shall delete them unless it can demonstrate that there are compelling legitimate reasons which take precedence over the data subject's interests, rights and freedoms or for bringing, enforcing or protecting legal actions, or where the processing of data for research or statistical purposes is necessary for the performance of a task carried out in the public interest.</p>
<p><i>Right of appeal:</i></p>	<p>The data subject has the A) right to complain or B) go to court against the processing of his or her personal data by the Public Procurement Authority.</p>

<p style="text-align: center;">A) <i>Right to complain:</i></p>	<p>The data subject has the right to complain if the processing of personal data concerning him or her violates the provisions of the GDPR. The complaint can be submitted to the National Data Protection and Freedom of Information Authority as a supervisory authority: Seat: H-1055 Budapest, 9-11 Falk Miksa utca Mailing address: 1363 Budapest, Pf.: 9. Telephone: +36-1-391-1400 Fax: +36-1-391-1410 Short name of the online gate: NAIH, KRID: 429616918 Email: ugyfelszolgalat@naih.hu Website: https://www.naih.hu/ Online case management: https://www.naih.hu/online-ugyinditas</p>
<p style="text-align: center;">B) <i>Right to apply to the courts:</i></p>	<p>If the data subject is infringed during the exercise of his / her rights in relation to the processing of his / her personal data (e.g. he / she has not been able to enforce the above rights, he / she has not been informed about data processing, etc.), the court will act with priority. The data subject may choose to bring an action against the Public Procurement Authority before the court of his domicile or residence. In a lawsuit, the Public Procurement Authority, as the data controller, has to prove that it has acted in accordance with the relevant legal and binding acts of the European Union. The person concerned is free to decide whether to bring an action before the competent court for his or her place of residence (permanent address) or place of stay (temporary address) or the seat of the Public Procurement Authority. You can find the court of your place of residence or stay at http://birosag.hu/ugyfelkapcsolati-portal/birosag-kereso. According to the seat of the Public Procurement Authority, the Metropolitan Court has jurisdiction over the lawsuit.</p>

The data controller shall fulfil the request of the person concerned related to exercising his/her rights within maximum one month as of the submission of the request. The day of receiving such request shall not be included in the deadline. If needed, the data controller may extend the deadline with two month considering the complexity of the request and the number of requests. The data controller shall inform the person concerned about the extension of the deadline within one month as of receiving the request, by indicating the reasons of the delay.

7.) Is the provision of personal data based on a law or a contractual obligation or a precondition for concluding a contract, and whether the data subject is obliged to provide the personal data, and what are the possible consequences of not providing the data:

The provision of personal data is based on a legal or contractual obligation: **no**



The provision of personal data is a precondition for concluding a contract: **no**

The data subject is obliged to provide personal data: **no**

Possible consequences of non-reporting:

In the absence of data, the person concerned will not be able to present / attend the conference.

Done at: 13 August 2025